

Museum of Anthropology
Department of Anthropology, National Taiwan University

Research Use of Collections and Archives
Request Form

Applicant's Full Name:

Institutional Affiliation:

Document Number or Project Title:

Tel:

Address:

Date(s) of Usage: / / - / / (mm/dd/yyyy)

Purpose:

Description of Method and Location of Research Use:

List of Requested Items (Please describe both the *title* and *number* of each collection):

*Attach a separate list at the end of this form if the list exceeds the given space

Total Number of Requested Items:

Terms and Conditions

The applicant bears full responsibility for the security and conservation of the collections in question during the period of usage, and would thoroughly comply with the regulations on research use of museum collections and space. The applicant would not reproduce or make copies of the objects in any forms, and is prohibited to physically remove them from the designated location stated on this form or to lend them to any third party. No other usage of the collection, such as cutting, grinding, or repair of any parts of an item, is permitted without formal authorization through paper application. In the event of property damage or loss, the applicant would authorize the Department of Anthropology to make any necessary arrangement and assessment, and must compensate for the loss or damage of the property without any objection. For further publication of materials in regard to the collections, the applicant is required to file a separate application to secure the permission of the Department before taking such action.

Applicant's Signature:

Date:

Committee's Review:

Signature of Department Chair:

Date:

Request Date:

Staff's Signature:

Return Date:

Staff's Signature: